Thanks for your interest in becoming a counselor at Camp LIFE! A completed application for **new counselors** includes the <u>online application</u>, two references and submission of a current Child Protection Training Certificate. **The final submission date for counselor applications, references and CPT is September 16, 2024.** You will also need to submit additional documents if your application is approved.

REFERENCES:

New overnight camp counselors must submit two references (does not apply to day camp counselors or returning counselors.) The link to forward to your chosen references is: https://tamucehd.qualtrics.com/jfe/form/SV 6XzK0CltT55mUp7. We suggest choosing someone who has seen you work with children, a professor, someone with whom you have volunteered or someone you have worked for. NO FAMILY MEMBERS OR EMPLOYEES OF CAMP LIFE MAY SERVE AS A REFERENCE

CHILD PROTECTION TRAINING:

All counselors are required to complete the TAMU Child Protection Training. If you do not have a current certificate (<2 years old) you will have to take the online class. Do not use an email address that includes an underscore "_". The system does not recognize addresses with this character. For directions on how to complete the training visit:

<u>http://cpm.tamu.edu/compliance/#child-protection-training</u> or download the <u>External gateway.cpt instructions</u>.

These infographics explain the process for <u>TAMU employees</u> and <u>other volunteers</u>

The password to access the training is 2k!4Ma7A\$4. We suggest you copy and paste the password. After you have successfully completed the course, an email will be sent to the email address you used to log in to the training. This email will contain a link to the completion certificate. Click this link, save or print your certificate and send your certificate Aimee Day at aday@tamu.edu.

ADDITIONAL REQUIREMENTS IF APPROVED

TRAINING:

All new camp counselors for the October camp must attend the Camp LIFE training on October 13, 2024, 2-5pm, via Zoom. The Zoom link will be sent to those on the final list.

BACKGROUND CHECKS:

If you are chosen to volunteer at Camp LIFE we will run a background check. You'll receive an email from me letting you know your application has been approved and that

the background check will be begin. This process will begin approx. two weeks before camp.

FORMS TO BE SIGNED:

Click the link below to download and sign the forms. Scan and email them to Aimee Day at aday@tamu.edu or drop off at my office 637J Harrington Tower.

<u>Camp LIFE counselor forms</u> (scan and email these to me) Camp For All Waiver (not available at this time) Dietary restrictions form (not available at this time)

PACKING FOR CAMP:

Suggested packing list & directions <u>Updated Counselor Packing List</u>. Note that masks are optional. Please keep an eye on the weather and plan accordingly.

Thanks again for your application! You will get updates from aday@tamu.edu to remind you of any missing paperwork and application deadlines.

Aimee Day aday@tamu.edu 979-862-2913